

**Minutes
Emery City Council
November 10, 2025**

The Emery City Council met in regular session on Monday, November 10, 2025, at the city office. At 7:00 PM, Mayor Kyle Beach called the meeting to order with the following Council members present: Brad Bartscher, Ross Bartscher, Kenny Kayser, Ryan Storm, Clar Weber and Elizabeth Weber. Also attending was Maintenance Supervisor Travis Kampshoff and Finance Officer Kristi Wollmann. Visitors in attendance were Jessie Yttreiness, Charlie Olinger and Owen Reitzel.

Agenda

Motion by Storm to approve the agenda as presented. Kayser seconded the motion. All votes aye.

Minutes

Motion by C. Weber to approve the minutes of the regular meeting October 13, 2025. Storm seconded the motion. All votes aye.

Public Comment

Jessie Yttreiness spoke on behalf of the Daycare fundraiser group and discussed progress with obtaining an EIN to form a nonprofit and return fundraiser money to the group.

Charlie Olinger discussed yield loss on his crop ground due to the Storm Sewer Project.

Maintenance Report

Kampshoff is working on winterizing everything.

Finance Officer Report

Claims, reports and letters were discussed. Motion by Storm to approve the claims and October reports. E. Weber seconded the motion. All votes aye. A discussion was held on delinquent utility billing accounts.

October 2025 Gross Wages by Dept

Finance \$5,304.43; Streets \$8,550.53; Sanitation \$1,044.64; Sewer \$2,814.61; Water \$3,327.85; Parks \$1,842.00;

Claims to Approve (prior to meeting including ACH claims)

HANSON RURAL WATER purchases \$5,556.27; VISA misc. \$1,004.11; SD DEPT OF REVENUE sales tax garbage \$257.45; SD360.00; IRS retirement \$1,834.90; XCEL ENERGY city buildings/street lighting \$2,693.75; SD REEMPLOYMENT INS 3rd qtr. \$360.63; IRS payroll tax PP20 of 2025 \$1,159.34; USDA RURAL DEV tractor loan payment \$777.00; CENTRAL ELECTRIC eagle estates street lighting/sewer lift station \$174.17; IRS payroll tax PP21 \$1,137.49; USDA RURAL DEV wastewater loan - sewer fund \$1,556.00; USDA RURAL DEV wastewater loan -water fund \$837.00; AREAWIDE BUSINESS COUNCIL daycare loan \$213.03; IRS payroll tax PP22 \$1,255.58; XCEL ENERGY city buildings/street lighting \$590.96;

Claims to Approve (at meeting)

ADDY DISPOSAL INC garbage service \$3,610.00; ALEXANDRIA ACE supply \$32.34; BTP portables for baseball tourney \$255.00; CENTURY LINK daycare 2nd line \$33.23; CHS budget propane \$960.00; HANSON COUNTY SHERIFF contract law \$2,000.00; MATHESON TRI-GAS INC shop rental \$42.50; MCLEOD'S office supply \$47.03; NEW CENTURY PRESS council pubs \$74.77; OFFICE ADVANTAGE printer contract \$60.42; SOUTHEAST SD TOURISM vacation guide & regional map \$526.00; SD DEPT OF HEALTH LAB water test fees \$20.00; SD 811 message fees \$31.50; SPN storm sewer project engineer fees \$8,670.94; TEAM LAB sewer patch \$983.00; TOTAL STOP supply \$183.29; TRIOTEL phone/internet \$323.58; PRAIRIELAND COLLECTIONS utility billing \$420.59;

Old Business

Nuisance Properties

None at this time.

1929 Ford Fire Truck

Motion by Storm to appoint Kyle Beach, Travis Kampshoff, and Jeremy Fisk to appraise surplused 1929 Ford Fire truck with Ross Bartscher as alternate if needed. Kayser seconded the motion. All votes aye.

New Business

Storm Sewer Project Update

A discussion was held on the Storm Sewer Project.

Resolution No. 2025-05

E. Weber made a motion to approve and adopt Resolution No. 2025-05. R. Bartscher seconded the motion. All votes aye.

CITY OF EMERY

Resolution No. 2025-05

BE IT RESOLVED, by common Council of the City of Emery, that City shall enter into an easement with Terry L. Hanssen and Cynthia J. Hanssen, husband and wife, for the use of an approximate six-tenths of a foot (.6') wide portion of the alley right-of-way adjacent to Lots Twenty-four (24), Twenty-five (25), Twenty-six (26), Twenty-seven (27), Twenty-eight (28), Twenty-nine (29) and Thirty (30), Block Thirteen (13), First Addition to the Town of Emery, Hanson County, South Dakota, as the location for an existing small shed building or structure and an existing garage building or structure.

BE IT FURTHER RESOLVED, that the form of Easement as presented to the Council is hereby accepted and approved.

BE IT FURTHER RESOLVED, that the Mayor and Finance Officer are hereby authorized to execute the necessary documents and supporting documents to complete this transaction, and are authorized to cause the same to be recorded in the office of the Register of Deeds for Hanson County, South Dakota.

Justification for resolution:

- (A) The establishment of portions of the small shed and the larger garage buildings on the Hanssen property within the alley right-of-way is found to be inadvertent and not intentional;
- (B) Council does acknowledge that there is an error carrying through most of the surveys and plats in the City of Emery which affect the East-West boundary lines of the property in the City in all areas except the Original Plat to the Town;
- (C) Granting of the Easement will not interfere with any other pre-existing utility or alley right-of-way or easement which has been previously granted; and
- (D) It appears to be in the best interests of all parties concerned for the City to grant this Easement.

PASSED AND APPROVED this 10th day of November 2025, by the City Council of the City of Emery, South Dakota by the following vote:

Ayes: 6

Nays: 0

Absent: 0

City of Emery

Kyle Beach, Mayor

ATTEST:

Kristi Wollmann, Finance Officer

(SEAL)

Election

Motion E. Weber to approve June 2nd election date. C. Weber seconded the motion. All votes aye.

Auditorium Rentals

Council discussed auditorium rental policies and the desire to follow the policies as written. Every individual renting the auditorium must fill out a rental application form and sign a release of liability. Rentals longer than four hours must submit a deposit and the deposit must be collected along with the form before the dates can be reserved. Any individual requesting a reduced rental fee must submit a request to the city council in writing for prior approval. Council did agree that a group can have the date they are requesting saved for them while they are waiting for council approval. Essentially this means that reduced rentals must be secured a month in advance in order to obtain approval at a city council meeting. City council meeting are held each month on the 2nd Monday of the month. Policy is to be followed in order to be transparent about discounts given and to ensure official record is followed.

Ballpark Lights Discussion

Conduit to the ballpark lights is in need of repair. A discussion was held on the cost to replace.

Adjourn

Motion by Storm to adjourn at 8:23 pm. Kayser seconded the motion. All votes aye.

Kyle Beach, Mayor

ATTEST:

Kristi Wollmann, Finance Officer

The City of Emery is an equal opportunity employer.

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