

**Minutes**  
**Emery City Council**  
**December 8, 2025**

The Emery City Council met in regular session on Monday, December 8, 2025, at the city office. At 7:00 PM, Mayor Kyle Beach called the meeting to order with the following Council members present: Brad Bartscher, Ross Bartscher, Kenny Kayser, Ryan Storm, Clar Weber and Elizabeth Weber. Also attending was Maintenance Supervisor Travis Kampshoff and Finance Officer Kristi Wollmann. Visitors in attendance were Mike Fink, Camden Hofer representing SPN and Jessie Yttreiness arrived at 7:20 pm to discuss the Daycare Fundraiser account.

**Agenda**

Motion by Storm to approve the agenda as presented. C. Weber seconded the motion. All votes aye. Motion carried.

**Minutes**

Motion by Storm to approve the minutes of the regular meeting November 10, 2025. Kayser seconded the motion. All votes aye. Motion carried.

**Public Comment**

none

**Maintenance Report**

Kampshoff gave his report and requested approval to purchase a snow pusher for the skid steer to help with snow removal. Motion by R. Bartscher to approve the purchase of an 8' snow pusher at a cost of \$2,800.00. Kayser seconded the motion. All votes aye. Motion carried.

**Finance Officer Report**

Claims and reports were discussed. Motion by Storm to approve the claims and November reports.

E. Weber seconded the motion. All votes aye. Motion carried. Utility billing was briefly discussed. With the increased cost of postage, emailing utility bills would be more efficient and save on postage costs. Currently emailed bills are scanned to accounts as we do not have the software module to email directly. Wollmann will look into the cost of email software.

**November 2025 Gross Wages by Dept**

Finance \$3,798.70; Streets \$5,714.72; Sanitation \$498.08; Sewer \$1,925.39; Water \$2,256.94; Parks \$1,342.91;

**Claims to Approve (prior to meeting including ACH claims)**

HANSON RURAL WATER purchases \$4,482.11; VISA misc. \$508.72; SD DEPT OF REVENUE sales tax garbage \$260.73; SD retirement \$1,263.06; XCEL ENERGY street lighting \$1,459.05; IRS payroll tax PP23 of 2025 \$1,156.44; USDA RURAL DEV tractor loan payment \$777.00; CENTRAL ELECTRIC eagle estates street lighting/sewer lift station \$173.17; US BANK sewer & water project loan - water sur. fund \$5,923.08; US BANK sewer & water project loan - sewer sur. fund \$12,905.93; US BANK storm sewer project interest payment \$7,212.91; USDA RURAL DEV wastewater loan - sewer fund \$1,556.00; USDA RURAL DEV wastewater loan -water fund \$837.00; AREAWIDE BUSINESS COUNCIL daycare loan \$213.03; IRS payroll tax PP24 \$1,259.74;

**Claims to Approve (at meeting)**

ADDY DISPOSAL INC garbage service \$3,586.00; CENTURY LINK daycare 2<sup>nd</sup> line \$33.23; CHS budget propane \$960.00; CITY OF SIOUX FALLS water test fees \$26.37; FINK LAW legal fees \$370.80; HANSON COUNTY SHERIFF contract law \$2,000.00; HAAG AUTO & DIESEL repair truck \$659.25; MATHESON TRI-GAS INC shop rental \$33.05; MCLEOD'S office supply \$70.66; NEW CENTURY PRESS council pubs \$83.20; OFFICE ADVANTAGE printer contract & service fees \$263.49; SAME DAY EXPRESS water test fees \$20.00; SD DEPT OF HEALTH LAB water test fees \$36.00; SDPAA insurance \$127.02; SD DANR annual wastewater environmental fees \$450.00; TOTAL STOP supply \$405.79; TRIOTEL phone/internet \$325.46; FIRST RATE EXCAVATE storm sewer project \$96,334.06; SPN INC storm sewer project engineer fees \$6,920.96;

**Old Business**

**Nuisance Properties**

Nuisance properties were discussed.

**1929 Ford Fire Truck**

Appraisals for the 1929 Ford Fire Truck were reviewed. Motion by Kayser to offer the 1929 Ford Fire Truck for sale by sealed bids with bid opening at the next city council meeting in January. B. Bartscher seconded the motion. All votes aye. Motion carried.

**Daycare Fundraiser Acct.**

Jessie Yttreiness arrived at the meeting and reported to council that the Little Huskies Daycare Fundraising group received their EIN number to form a non-profit. She requested the Daycare Fundraiser account be returned to the group because they would like to continue to use the money for the intended purpose of giving back to the Emery community. Motion C. Weber to approve returning the Fundraiser account with a balance of \$10,716.62 to the Little Huskies Daycare Fundraising group. E. Weber seconded the motion. All votes aye. Motion carried. Yttreiness left the meeting.

**Daycare Building**

A discussion was held on future use of the former daycare building.

**New Business**

**Storm Sewer Project**

A discussion was held with Hofer and Fink on the easement agreement with Sandra (Hanson) Thornton.

**First Reading Ordinance No. 2025-2 Supplemental Budget Appropriations for 2025**

Motion E. Weber to approve the first reading of Ordinance No. 2025-2 Supplemental Budget Appropriations for 2025. C. Weber seconded the motion. All votes aye. Motion carried.

**Resolution to Set Wages for 2026 Discussion**

2026 Wage Resolution will be discussed in Executive Session.

**Auditorium Rentals**

Council discussed Auditorium rental use fees.

**Executive Session**

At 8:35 pm C. Weber made a motion to enter Executive Session to discuss wages for 2026 pursuant to Personnel 1-25-2(1). Storm seconded the motion. All votes aye. The mayor declared out of Executive Session at 9:23 pm.

**Adjourn**

Motion by Storm to adjourn at 9:24 pm. Kayser seconded the motion. All votes aye. Motion carried. The end of year city council meeting is set for December 31, 2025 at 7:30 pm at the city office.

\_\_\_\_\_  
Kyle Beach, Mayor

ATTEST:

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Kristi Wollmann, Finance Officer

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