

**Minutes
Emery City Council
October 13, 2025**

The Emery City Council met in regular session on Monday, October 13, 2025, at the city office. At 7:00 PM, Council President Clar Weber called the meeting to order with the following Council members present: Brad Bartscher, Ross Bartscher, Kenny Kayser, Ryan Storm, Clar Weber and Elizabeth Weber. Also attending was Maintenance Supervisor Travis Kampshoff and Finance Officer Kristi Wollmann. Mayor Kyle Beach was unable to attend.

Agenda

Motion by Storm to approve the agenda as presented. Kayser seconded the motion. All votes aye.

Minutes

Motion by Storm to approve the minutes of the regular meeting September 10, 2025. R. Bartscher seconded the motion. All votes aye.

Public Comment

none

Daycare

Motion by R. Bartscher to authorize the write-off of outstanding accounts receivable for daycare acct. xxx01 in the amount of \$135.00, daycare acct. xxx02 in the amount of \$170.00 and daycare acct. xxx03 in the amount of \$90.00 for a total of \$395.00 deemed uncollectable after multiple collection attempts. E. Weber seconded the motion. All votes aye.

Motion by Kayser to return \$1,000.00 grant money deposited in the daycare fundraiser account to Central Electric since it will no longer be used for the intended purpose. B. Bartscher seconded the motion. All votes aye.

Maintenance Report

Kampshoff gave his report. The water tower communication system between the pit and the tower is not working. Kampshoff is working to fix the issue. Hydrants have been flushed and everything is winterized for winter.

Finance Officer Report

Claims, reports and letters were discussed.

Motion B. Bartscher to approve the claims and September reports. Storm seconded the motion. All votes aye. A discussion was held on claims and delinquent utility billing accounts.

September 2025 Gross Wages by Dept

Council \$5,325.12; Finance \$3,724.95; Streets \$6,103.56; Sanitation \$757.54; Sewer \$1,977.56; Water \$2,334.60; Pool \$1,064.46; Parks \$1,450.40;

Claims to Approve (prior to meeting including ACH claims)

HANSON RURAL WATER water purchases \$4,926.59; VISA misc. \$654.79; SD DEPT OF REVENUE sales tax garbage \$308.67; SDRS retirement \$1,311.18; XCEL ENERGY city buildings/street lighting \$3,829.92; IRS payroll tax PP18 of 2025 \$1,416.45; USDA RURAL DEV tractor loan payment \$777.00; CENTRAL ELECTRIC eagle estates street lighting/sewer lift station \$175.17; IRS payroll tax PP19 \$1,278.84; USDA RURAL DEV wastewater loan - sewer fund \$1,556.00; USDA RURAL DEV wastewater loan -water fund \$837.00; AREAWIDE BUSINESS COUNCIL daycare loan \$213.03; IRS payroll tax council 3rd qtr. \$880.12;

Claims to Approve (at meeting)

ADDY DISPOSAL INC garbage service \$3,546.00; ALEXANDRIA ACE supply \$941.29; AUTOMATIC SECURITY CO. daycare test & inspection \$295.00; CENTURY LINK daycare 2nd line \$32.72; CHS budget propane \$960.00; CITY OF ALEXANDRIA misc. \$199.05; CITY OF SIOUX FALLS water test fees \$26.37; DANR water meter loan \$3,903.53; DANR water fees \$100.00; ES OPCO USA mosquito control \$491.32; FINK LAW legal fees \$50.03; HANSON COUNTY SHERIFF contract law \$2,000.00; T. KAMPSHOFF mileage for conf. \$247.80; MATHESON TRI-GAS INC shop rental \$41.45; MCLEOD'S office supply \$37.17; MIDWEST ALARM daycare monitor fees \$128.57; NEW CENTURY PRESS council pubs \$135.50; OFFICE ADVANTAGE printer contract \$90.62; OLINGER ELECTRIC park light repair \$1,624.84; SAME DAY EXPRESS water test delivery fees \$20.00; SD DEPT OF HEALTH LAB water test fees \$230.00; TEAM LAB

sewer supply \$1,093.50; TOOLS PLUS supply \$1,594.87; TOTAL STOP supply \$900.35; TRIOTEL phone/internet \$329.58;

Old Business

Nuisance Properties

A discussion was held on nuisance properties.

New Business

Storm Sewer Project Update

A discussion was held on the Storm Sewer Project and council reviewed a progress report from SPN.

Media Policy

Motion by R. Bartscher to approve the media policy as recommended from Safety Benefits Inc. loss control review with legal counsel named as point of contact. Kayser seconded the motion. All votes aye.

Building Permits

A building/demo permit was presented from Kelly Nugteren for his property at 231 N. 3rd Street, Emery to build an attached garage. Motion by Storm to approve building permit as presented. R. Bartscher seconded the motion. All votes aye.

A moving permit was presented from Herb Albin for his property at 171 S. 6th Street, Emery to move in a storage shed. Motion by R. Bartscher to approve moving permit as presented. Kayser seconded the motion. All votes aye.

Red Cross Agreement

Motion by B. Bartscher to approve agreement with American Red Cross as presented. Kayser seconded the motion. All votes aye.

Surplus 1929 Ford Fire Truck

Motion by Kayser to surplus 1929 Ford Fire Truck. B. Bartscher seconded the motion. All votes aye.

Liquor License Renewals for 2026

Motion Storm to approve a liquor license renewal application for A1 Al's Pheasant Ranch/Event Center, Retail (on-sale) Liquor, 550 1st Ave., Emery, SD. B. Bartscher seconded the motion. All votes aye.

Motion Storm to approve a liquor license renewal application for Emery Groceries/Total Stop, Package (off-sale) Liquor, 380 SD HWY 262, Emery, SD. E. Weber seconded the motion. All votes aye.

Motion Storm to approve the following liquor license renewal applications for Sandy's Bar: Retail (on-sale) and Package (off-sale), Sandy's Bar, 100 S. 3rd Street, Emery, SD. E. Weber seconded the motion. All votes aye. B. Bartscher abstain.

Rubble Site Hours/Closing

A discussion was held on the rubble site hours. Weather permitting, the Rubble Site will be opened regular hours until Saturday, November 22nd. Rubble site hours: Wednesday from 3:00 pm – dusk and Saturday from 9:00 am – 5:00 pm.

Strategic Plan

Council reviewed sample questions for a community survey.

Adjourn

Motion by Storm to adjourn at 9:15 pm. Kayser seconded the motion. All votes aye.

Kyle Beach, Mayor

ATTEST:

Kristi Wollmann, Finance Officer

The City of Emery is an equal opportunity employer.

Published once at a cost of: