

Minutes

Emery City Council

April 14, 2025

The Emery City Council met in regular session on Monday, April 14, 2025, at the city office. At 7:00 PM, Mayor Andy Erickson called the meeting to order with the following Council members present: Brad Bartscher, Ross Bartscher, Kenny Kayser, Ryan Storm, Clar Weber, and Elizabeth Weber. Also attending were the following: Finance Officer Kristi Wollmann, Maintenance Supervisor Travis Kampshoff, and Daycare Director Kelbie Miller. Visitor in attendance was Kathy Pickner. Shay LeVeque joined in via phone during the designated public comment time.

Agenda

Motion by C. Weber to approve the agenda as presented. E. Weber seconded the motion. All votes aye.

Minutes

Motion by C. Weber to approve the minutes of the regular meeting March 10, 2025. Storm seconded the motion. All votes aye. Motion by Storm to approve the minutes of the regular meeting March 17, 2025. Kayser seconded the motion. All votes aye.

Public Comment

Kathy Pickner addressed the council on her building permit application. Shay LeVeque joined in by phone to discuss her water service billing.

Daycare Report

Daycare Director, Kelbie Miller, gave a report on the daycare. A discussion was held on billing and daycare fees. The daycare will host an Open House on April 27th from 12 pm – 2 pm for the public. The daycare has a list of items they could use. Contact the daycare if you have items to donate. Motion by C. Weber to approve the purchase of a vacuum cleaner at a cost up to \$175.00. Kayser seconded the motion. All votes aye.

Maintenance Report

Maintenance Supervisor, Travis Kampshoff, gave an update on the Storm Sewer Project. A discussion was held on paving 2nd Avenue in front of the auditorium.

Finance Officer Report

Claims and reports were reviewed. A discussion was held on grant opportunities. DANR Water Quality report is available on the city website at www.cityofemerysd.com. Motion by Storm to approve the claims and March Reports. B. Bartscher seconded the motion. All votes aye. A discussion was held on delinquent utility billing accounts.

March 2025 Gross Wages by Dept

Council \$ 5,989.98; Finance \$3,869.80; Streets \$5,709.30; Sewer \$1,948.83; Water \$2,280.38; Parks \$1,337.43; Daycare \$19,391.75;

Claims to Approve (prior to meeting including ACH claims)

HANSON RURAL WATER water purchases \$4,058.99; KELBIE MILLER reimburse for daycare \$153.30; VISA supply/daycare \$1,436.97; AFLAC insurance \$321.12; SD DEPT OF REVENUE sales tax on garbage \$319.36; SDRS retirement \$2,841.18; SD Public Assurance Alliance insurance \$13,424.96; XCEL ENERGY street lighting \$1,495.35; XCEL ENERGY utilities \$1,538.75; IRS payroll tax PP5 of 2025 \$2,245.53; USDA RURAL DEV tractor loan payment \$777.00; CENTRAL ELECTRIC eagle estates street lighting/sewer lift station \$172.17; USDA RURAL DEV wastewater loan (sewer fund) \$1,556.00; USDA RURAL DEV wastewater loan (water fund) \$837.00; AREAWIDE BUSINESS COUNCIL daycare loan \$213.03; IRS payroll tax PR6 of 2025 \$2,526.41; IRS payroll tax council Q1 \$924.98; XCEL street lighting \$1,443.44;

Claims to Approve (at meeting)

ADDY DISPOSAL INC garbage service \$ 3,872.00, CENTURY LINK daycare 2nd line \$32.72; CHS budget propane \$820.00; CITY OF SIOUX FALLS water test fees \$14.48; DSG value exerciser \$2,699.99; FREEMAN LUMBER ballpark supply \$9,799.52; HANSON CO. SHERIFF contract law \$2,000.00; MATHESON TRI-GAS INC shop rental \$42.50; MCLEODS office supply \$49.99; MIDWEST ALARM daycare qtlly fire alarm monito fees \$128.57; KELBIE MILLER mileage for daycare supply \$154.10; NEW CENTURY PRESS council publications \$163.86; OFFICE ADVANTAGE

printer contract office/daycare \$119.01; SAME DAY EXPRESS water test delivery fees \$20.00; SCHOENFISH & CO. 2 year audit \$14,000.00; SOUTH DAKOTA 811 message fees \$15.75; TEAMLAB lagoon supply \$224.80; TOTAL STOP supply \$348.10; TRIOTEL phone/internet \$334.05; FIRST RATE EXCAVATE storm sewer project \$31,147.42; SPN storm sewer project engineer fees \$39,643.34

Old Business

Nuisance Properties

A discussion was held on nuisance properties.

New Business

Pavement on 2nd Avenue

A discussion was held on paving 2nd Avenue from Main Street to 3rd Street.

Garbage Recycling

A discussion was held on offering recycling in Emery twice a month. Residents should contact the City Office if they want to recycle. The service will be provided to residents at no cost. Residents must follow the guidelines for recycling in order to participate. Motion by B. Bartscher to offering recycling through Addy Disposal Inc. R.

Bartscher seconded the motion. All votes aye.

Pool Planning & Hiring

A discussion was held on Pool hiring. Motion by B. Bartscher to approve the following Pool hires as long as proper certifications are obtained: Elizabeth Weber – Pool Manager \$500.00/pay period salary from May 15th – August 15th, Jessie Yttreness - WSI Instructor \$15.00/hr., Rylee Furgeson - Lifeguard \$11.75/hr., Ashton Golder - Lifeguard \$11.75/hr., Taylor Hawley - Lifeguard \$11.75/hr., Aubrey Stoterau – Lifeguard \$11.75/hr., Maizey Strombeck – Lifeguard \$12.25/hr., Julia Thomas – Lifeguard \$11.75/hr., Ginny Zorr – Lifeguard \$12.00/hr and Olivia Schleich – Concession Stand Attendant \$11.50/hr. Storm seconded the motion. All votes aye. E. Weber abstained.

2022 & 2023 Audit

A discussion was held on the city audit report from Schoenfish & Co. Motion by Storm to approve the 2022 & 2023 audit from Schoenfish & Co. C. Weber seconded the motion. All votes aye.

2024 Annual Report

The Finance Officer discussed the 2024 Annual Report. Motion by E. Weber to approve the 2024 Annual Report as presented. C. Weber seconded the motion. All votes aye.

Rubble Site Opening

The Rubble Site will open for the season on Saturday, April 19th. The Rubble Site hours are as follows: Wednesday 3 pm – dusk and Saturday 9 am – 5 pm.

City Wide Cleanup

City Wide Cleanup will be May 5th – 8th.

FO School in June

Motion by E. Weber to allow the Finance Officer to attend Finance Officer School June 11th – 13th. B. Bartscher seconded the motion. All votes aye.

Auditorium Floor

A discussion was held on the auditorium floor.

Building Permits

A building/demo permit was presented from Kathy & Ashley Pickner for their property at 220 N. 3rd Street, Emery, for removing existing house and moving in a prebuilt house with full basement. Kayser made a motion to approve the permit. B. Bartscher seconded the motion. All votes aye. A building permit was presented from Marty Schulte for his property at 440 SD HWY 262, Emery, for a shipping container. E. Weber made a motion to approve the permit. Kayser seconded the motion. All votes aye.

Adjourn

Motion by R. Bartscher to adjourn at 9:50 PM. Storm seconded the motion. All votes aye.

Andy Erickson, Mayor

ATTEST:

Kristi Wollmann, Finance Officer

The City of Emery is an equal opportunity employer.
Published once at a cost of: